



# Operations & Clinical Committee Meeting

August 8, 2024  
12Noon  
Boardroom

**Committee Members:** Weet Baldwin, Chair, Julia Hammond, Marilyn West, Carlos Hopkins  
**Staff Members:** Ryan Martinette, Chief Operating Officer, Wayne Harbour, Chief Clinical Officer, Chip Decker, Chief Executive Officer, Joseph Ornato, M.D., Operational Medical Director

## Agenda Topics:

- Call Meeting to Order
- Operations Update
  - Response (“Chase”) Car
  - Staffing
  - Medication Kit Exchange Program
  - Transition of EMD Call-Taking to DECPR
- Clinical Update
  - Education and Training
  - Safety & Risk Management
  - Quality Assurance / Quality Improvement
- Other Comments
- Adjournment

## Minutes from the May 7, 2024 Meeting:

Members Present: Weet Baldwin, Julia Hammond, Marilyn West. Members Absent: Carols Hopkins

- Minutes from the 5/7/24 meeting were approved.
- Ryan Martinette provided an update on RAA’s chase car program. In FY2025, RAA will add six chase cars to the program (City has agreed to lease these vehicles to RAA).
- Chip Decker provided an update on the upcoming changes to the regional medication kit exchange program. Effective this November, hospitals will no longer provide medication exchange services. Chip Decker explained how RAA will move forward with its own in-house program and Weet Baldwin requested a cost analysis.
- Wayne Harbour provided the Committee with an update on RAA’s EMS Cadet program. Seven cadets have graduated with another class slated to begin in June.
- Brightpoint Community College (formerly John Tyler Community College) is interested in offering a Paramedic certification course with the ability to earn an Associate’s degree upon completion. Currently, Brightpoint offers a Paramedic course, which 12 of RAA’s providers are enrolled.
- Chip Decker advised the City’s plans to have the Department of Emergency Communications, Preparedness and Response (DECPR) begin performing the initial Emergency Medical Dispatch (EMD) protocols and pre-arrival instructions for medical calls with a potential go-live date on 7/8. Currently, DECPR conferences RAA on the line and RAA repeats caller information, which was viewed by the outside consultants as redundant and extends response times. The Committee expressed concern about this moving forward.
- The meeting was adjourned at 12:56 p.m.

**Special Notes:** None