RICHMOND AMBULANCE AUTHORITY
SPECIAL MEETING OF THE BOARD OF DIRECTORS - MINUTES
JULY 8, 2020

Present: Matt Conrad, Chairman
Weet Baldwin, Vice Chairman
Sheldon Barr, Secretary
Julia Hammond, Director
Carlos Hopkins, Director
Beth Matish, Director
Councilwoman Kristen Larson, Director
John Wack, Director

Absent: Richard Bennett, Treasurer
Lenora Reid, Director

Guest: Cindy Martin, Executive Assistant to Matt Conrad

Counsel: Jonathan Joseph, Esq., Christian & Barton
I. CALL MEETING TO ORDER

Matt Conrad called the meeting to order and explained that in addition to the rules the Board normally follows to allow for telephonic remote participation, there are specific provisions the Board must also follow to hold today’s meeting via electronic communication means. One of those requirements is to conduct a roll call at the start of the meeting so all participants are aware of those individuals in attendance. He then announced his colleague, Cindy Martin, was present to assist with the logistics for today’s meeting. Jon Joseph confirmed Cindy Martin’s attendance was permissible. Cindy Martin then conducted a roll call of attendees.

Note: Today’s Special Meeting of the RAA Board of Directors took place via electronic communication means using the web-based video conferencing tool, ZOOM®. The meeting was held for purposes of discussions involving personnel matters.

II. EXECUTIVE SESSION – Discussions Involving Personnel Matters

Motion: To enter into Executive Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for discussions involving personnel matters.

Made By: Beth Matish  Seconded: Weet Baldwin

Discussion: None

Motion Passed: The votes were recorded as follows

Ayes:  Nays:
Beth Matish  None
Weet Baldwin
Matt Conrad
Sheldon Barr
Julia Hammond
Carlos Hopkins
Kristen Larson
John Wack

Note: Prior to the vote to return to the normal order of business, Cindy Martin conducted a roll call of attendees. All parties remained present.

Motion: To return to the normal order of business and the parties certified the matters discussed in closed session were related to personnel matters and conducted lawfully.

Made By: Beth Matish  Seconded: Sheldon Barr

Discussion: None
Motion Passed: The votes were recorded as follows

**Ayes:**
- Beth Matisch
- Sheldon Barr
- Matt Conrad
- Weet Baldwin
- Julia Hammond
- Carlos Hopkins
- Kristen Larson
- John Wack

**Nays:**
- None

*Motion:* To approve the matters discussed in closed session.

*Made By:* Weet Baldwin  
*Seconded:* Carlos Hopkins

*Discussion:* None

Motion Passed: The votes were recorded as follows

**Ayes:**
- Weet Baldwin
- Carlos Hopkins
- Matt Conrad
- Sheldon Barr
- Julia Hammond
- Kristen Larson
- Beth Matisch
- John Wack

**Nays:**
- None

III. ADJOURNMENT

Matt Conrad asked if there were other matters for general discussion, and there were none. He thanked Cindy Martin for her assistance and adjourned the meeting.

Laura Bickham, Assistant Secretary