



**RICHMOND AMBULANCE AUTHORITY  
SPECIAL MEETING OF THE BOARD OF DIRECTORS - MINUTES  
JULY 8, 2020**

Present: Matt Conrad, Chairman  
Weet Baldwin, Vice Chairman  
Sheldon Barr, Secretary  
Julia Hammond, Director  
Carlos Hopkins, Director  
Beth Matish, Director  
Councilwoman Kristen Larson, Director  
John Wack, Director

Absent: Richard Bennett, Treasurer  
Lenora Reid, Director

Guest: Cindy Martin, Executive Assistant to Matt Conrad

Counsel: Jonathan Joseph, Esq., Christian & Barton

## I. CALL MEETING TO ORDER

Matt Conrad called the meeting to order and explained that in addition to the rules the Board normally follows to allow for telephonic remote participation, there are specific provisions the Board must also follow to hold today's meeting via electronic communication means. One of those requirements is to conduct a roll call at the start of the meeting so all participants are aware of those individuals in attendance. He then announced his colleague, Cindy Martin, was present to assist with the logistics for today's meeting. Jon Joseph confirmed Cindy Martin's attendance was permissible. Cindy Martin then conducted a roll call of attendees.

**Note:** Today's Special Meeting of the RAA Board of Directors took place via electronic communication means using the web-based video conferencing tool, ZOOM®. The meeting was held for purposes of discussions involving personnel matters.

## II. EXECUTIVE SESSION – Discussions Involving Personnel Matters

**Motion:** To enter into Executive Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for discussions involving personnel matters.

**Made By:** Beth Matish

**Seconded:** Weet Baldwin

**Discussion:** None

**Motion Passed:** The votes were recorded as follows

**Ayes:**

Beth Matish  
Weet Baldwin  
Matt Conrad  
Sheldon Barr  
Julia Hammond  
Carlos Hopkins  
Kristen Larson  
John Wack

**Nays:**

None

**Note:** Prior to the vote to return to the normal order of business, Cindy Martin conducted a roll call of attendees. All parties remained present.

**Motion:** To return to the normal order of business and the parties certified the matters discussed in closed session were related to personnel matters and conducted lawfully.

**Made By:** Beth Matish

**Seconded:** Sheldon Barr

**Discussion:** None

**Motion Passed:** The votes were recorded as follows

**Ayes:**

Beth Matish  
Sheldon Barr  
Matt Conrad  
Weet Baldwin  
Julia Hammond  
Carlos Hopkins  
Kristen Larson  
John Wack

**Nays:**

None

**Motion:** To approve the matters discussed in closed session.

**Made By:** Weet Baldwin

**Seconded:** Carlos Hopkins

**Discussion:** None

**Motion Passed:** The votes were recorded as follows

**Ayes:**

Weet Baldwin  
Carlos Hopkins  
Matt Conrad  
Sheldon Barr  
Julia Hammond  
Kristen Larson  
Beth Matish  
John Wack

**Nays:**

None

### III. ADJOURNMENT

Matt Conrad asked if there were other matters for general discussion, and there were none. He thanked Cindy Martin for her assistance and adjourned the meeting.

 - 08/28/2020

**Laura Bickham, Assistant Secretary**