

# Invitation for Bid

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**Bid Package  
for  
EMS Uniforms  
Solicitation Number: 19-03**

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**August 22, 2019**

**RICHMOND AMBULANCE AUTHORITY  
INVITATION FOR BID  
(Solicitation Number: 19-03)**

**I. ANNOUNCEMENT**

Solicitation Number: 19-03

Title: EMS Uniforms

Date: August 22, 2019

Receipt Date: September 20, 2019

Receipt Location: 2400 Hermitage Road, Richmond, VA, 23220, Executive Offices

Pre-Proposal Conference: No

**OFFICIAL ANNOUNCEMENT OF INVITATION FOR BID**

The Richmond Ambulance Authority (hereinafter referred to as the “Authority” or “RAA”) hereby invites bids from qualified interested parties (hereinafter referred to as “Bidders” or “Vendors”) for the award of an exclusive agreement for the services of providing EMS uniforms, pursuant to the terms and conditions set forth in or referred to in the Invitation For Bid (“IFB”).

The award shall be made at the sole discretion of the Authority to the Bidder that best provides evidence of lowest price and displays responsibility to fully meet the requirements as set forth by the Authority. Evidence of qualifications and responsibility shall be furnished by the Bidder as described in this IFB and will be reviewed by the Authority. The award shall not be made until the Authority has completed its investigation and verification of the Bidder’s qualifications.

The Authority reserves the right to reject any proposals and also reserves the right to decline award to any or all Bidders. The submission of a bid does not by implication or expression commit the Authority to enter into an agreement. No agreement shall occur until a resolution formally approving such agreement has been enacted by the Authority and a written agreement has been executed.

SEALED BIDS, subject to the terms and conditions stated, herein, WILL BE RECEIVED in the Executive Offices of the Richmond Ambulance Authority, 2400 Hermitage Road, Richmond VA, 23220, in a package clearly marked “EMS Uniform Bid – Attention: Shawn Wray, Compliance Manager,” on or before 3:00pm EDT September 20, 2019.

**Facsimile responses will not be accepted. Email responses will not be accepted.**

RICHMOND AMBULANCE AUTHORITY

Richard H. Decker, III  
Chief Executive Officer  
804-254-1150

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**II. OVERVIEW**

**A. Purpose**

The purpose of this Invitation for Bid (IFB) is to solicit bids to establish a contract through competitive sealed bidding for the purchase of Emergency Medical Services (EMS) uniforms for the Richmond Ambulance Authority (RAA). RAA reserves the right to make awards under this Invitation for Bid to more than one Bidder if RAA determines that doing so is in its best interests. Each contract awarded will include an exhibit specifying the portion of the scope of services awarded to that Bidder.

**B. Background**

In 1991 the Richmond, Virginia, City Council and the City Manager implemented an Emergency Medical Services system that emphasized patient care and ensured superior response time and clinical performance to the City's residents. With the approval of the General Assembly, the Richmond Ambulance Authority was created by City ordinance as a governmental entity and governed by a Board of Directors appointed by City Council. Since that time, the Richmond Ambulance Authority has become an internationally recognized, high performance leader and innovator in EMS.

The Richmond Ambulance Authority provides EMS coverage to approximately 62 square miles serving a daytime population of over 800,000 and a nighttime population of over 223,000 people. It also provides non-emergency service to the Richmond Metropolitan Area.

Per capita, RAA is one of the busiest EMS systems in the nation, with emergency response times that are among the fastest. With over 51,000 calls per year, RAA ambulances are on scene of life threatening emergencies in less than 8 minutes and 59 seconds in more than 90% of all responses.

Diverse services are offered by RAA. In addition to Advanced Life Support and Basic Life Support Services, RAA provides a Paramedic Bike Team, LifeSaver Ambulance Membership Plan, and other community service oriented programs.

**III. SCOPE OF WORK**

RAA is seeking vendors to provide uniforms for EMS personnel as well as storage for uniform surplus. Specific brands and specifications shall be met and bidders shall provide cut sheets showing the items they are bidding on. Bidders do not have to bid on all line items as awards will be made on a line item basis.

**A. Quantities**

There are approximately 200 EMS employees who may be outfitted under this contract.

**B. Contract Terms**

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The contract will be awarded for one (1) year, commencing from the date of award. This agreement will automatically renew at the end of each term for two (2) additional years unless either party gives the other written notice of termination at least 30 days prior to the end of the relevant term.

**IV. BID PREPARATION INSTRUCTIONS**

Sealed bids, subject to the specifications and conditions contained herein and attached hereto, will be received by Shawn Wray, Compliance Manager at the RAA Administration Building until, but no later than 3:00 p.m. EDT September 20, 2019.

To be considered, your bid must be submitted on a copy of the included “Terms and Signature Sheet” and “Vendor Requirements & EMS Uniform List.” Bidder shall sign the Terms and Signature Sheet in the space provided and return bid documents with pricing to: **Shawn Wray, Compliance Manager, 2400 Hermitage Road, Richmond, VA 23220** in a sealed envelope. Mark your envelope with “*Invitation for Bid IFB #19-03.*” Bids, to include addenda or changes to a response, shall not be accepted via Fax machine, Internet E-mail, orally, or telephone. **Time is of the essence.** Any bid received after the announced time and date for submission, whether by mail or otherwise, will be rejected. The time of receipt shall be determined by RAA. Nothing herein is intended to exclude any responsible vendor, his/her product or service, or in any way restrain, or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited. Unless otherwise agreed to at the time of award, payment terms are Net 30.

**A. Exceptions**

Be advised that exceptions to any portion of the Solicitation may jeopardize acceptance of the Bid.

**B. Bid Preparation Costs**

All costs, directly or indirectly related to preparation of a response to the IFB or required to supplement or clarify a bid which may be required by the RAA, shall be the sole responsibility of the Bidder.

**C. Inquiries**

Efforts have been made to ensure the IFB provides adequate explanation. However, should Bidders have any questions or require further clarification, they are advised to direct all communication regarding this procurement in writing to the **RAA Principal Contact**, as follows:

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Shawn Wray  
Compliance Manager  
2400 Hermitage Road  
Richmond, VA 23220  
shawn.wray@raaems.org

The submission of questions shall be made no later than **September 4, 2019, 3:00pm EDT**. Answers to substantive questions raised by any Bidder shall be sent in written form to every potential Bidder that RAA is aware that received a copy of the IFB. Any changes to the IFB will be issued in a written addendum to the solicitation. Bidders are prohibited from contacting any member of RAA, its staff, RAA Board of Directors, its counsel, or any member of the City Council of Richmond, Virginia, on issues relating to this bid except as noted above. RAA will not be responsible for any oral instructions given with regard to the completion and submission of any bid. Any information obtained by Bidders from any source, other than written communication from the RAA Principal Contact, shall be considered unofficial and quite possibly in error.

**D. Important Dates**

<b>IFB Schedule</b>	<b>Dates</b>
Publish Date	August 22, 2019
Questions Due	September 4, 2019
Bids Due	September 20, 2019

**V. EVALUATION FACTORS AND AWARD**

**A. Competitive Selection**

RAA will make awards to the lowest responsive and responsible bidders. Due consideration will be given to price, quality as judged by **submitted sample (color and fabric, if the submitted item is a substitution)**, previous experience, and the ability of the bidder to provide required goods in a timely manner (within two weeks after receipt of order). RAA reserves the right to conduct any tests it may deem necessary and to make all evaluations. RAA also reserves the right to reject any or all bids, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed, in the sole opinion of the procuring public body, to be in its best interest.

**B. Bid Prices:**

Bid shall be in the form of a firm unit price for each item during the contract period.

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**C. Bid Format and Content**

1. Bids should be well-ordered, detailed, comprehensive, and readable. Clarity of language and appropriate, accessible documentation are essential to the Authority's ability to conduct a thorough evaluation and are the Bidder's responsibility.
2. Bidders should fully respond to all sections and requests for documentation in the IFB.
3. **Note: Please provide color samples for all items if providing a substitute from the item listed below.**

**D. Request for Modification**

RAA reserves the right to request that the Bidder modify his bid to more fully meet the needs of RAA.

**E. Request for Additional Information**

1. The Bidder shall furnish such additional information as RAA may reasonably require. This includes information that indicates financial resources as well as the ability to provide and maintain the services.
2. RAA reserves the right to make investigations of the qualifications of the Bidder or any of its agents, as it deems appropriate.

**F. Opening**

At a designated time and date, the Chief Executive Officer or his designee will open and list the bids for the record. This is not a public opening. Responses received after 3:00pm EDT September 20, 2019, will be deemed non-responsive and will be returned unopened.

**G. General Terms and Conditions**

1. Bids submitted may be reviewed and evaluated by any person(s) designated by RAA. Bids that do not comply with the conditions and requirements of this IFB may be rejected as non-compliant. RAA will be the sole determinant of compliance or non-compliance.
2. RAA reserves the right to reject any and all bids submitted or to negotiate separately with any source in any manner necessary to serve the best interest of the project.
3. RAA will not pay for the information solicited by this IFB. All costs incurred by a Bidder in the preparation of a bid and demonstrations of the software are the responsibility of the Bidder.

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4. Personnel of RAA, or representatives upon consent of the RAA Principal Contact, may contact the Bidder's references as submitted in its bid to substantiate the Bidder's capabilities and reliability, Bidder performance, and overall service. Bidder is expected to cooperate fully with RAA personnel or its selected representatives to verify Bidder claims.
5. Bidders may be asked to provide audited financial statements.
6. RAA intends to negotiate a contract which would obligate the Bidder to meet any warranties and representations made during the selection process. The final Bidder's offering, as well as this IFB, will be included as an addendum in any contractual arrangement. The contract will adhere to the laws of the Commonwealth of Virginia and the United States of America.
7. The Authority advises that all bids submitted under this IFB will become the property of the Richmond Ambulance Authority and will not be returned.
8. All bids are valid for a period of one hundred and twenty (120) calendar days subsequent to the IFB closing date unless a longer acceptance period is offered in the bid.
9. All materials submitted to RAA become public property and are subject to the Freedom of Information Act upon receipt. In accordance with Va. Code § 2.2-4342(F), trade secrets or proprietary information submitted by a Bidder in connection with this procurement transaction are not subject to the Virginia Freedom of Information Act; however, the Bidder must (i) invoke the protections of Va. Code § 2.2-4342 prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary.
10. Budgets and price quotations are considered public information in bids submitted to the Authority. Classifying budgets and price quotations as "proprietary" or "confidential" will render the bid non-responsive. Classifying aspects of the bid that are not trade secrets as "proprietary" or "confidential" will render the bid non-responsive.
11. RAA reserves the right to ask Bidders to address requirements that may have been omitted from this IFB. Should additional requirements be identified, they will be submitted to Bidders in writing as an addendum to this document.
12. **Employment Discrimination.** Pursuant to Va. Code § 2.2-4311, the following applies to this Contract:
  - a. During the performance of this Contract, the Bidder agrees as follows:
    - (1) The Bidder will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Bidder. The Bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
    - (2) The Bidder, in all solicitations or advertisements for employees placed by or on behalf of the Bidder, will state that such Bidder is an equal opportunity employer.

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- (3) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
  - b. The Bidder will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subbidder or vendor.
- 13. Any contact with any Authority representative, other than as listed above, concerning this IFB is not permitted. Unauthorized contact may disqualify the vendor from this procurement.
- 14. The Bidder hereby agrees to retain all books, records, and other documents relative to this contract for five (5) years after final payment. RAA or State auditors shall have full access to and the right to examine any of the Bidder's program material during said period. RAA further reserves the right to review, on demand and without notice, all files of any subbidder employed by the Bidder to provide services or commodities under this Contract where payments by RAA are based on records of time, salaries, materials or actual expenses. In cases where the Bidder maintains multiple offices, records to be audited should be maintained locally or be deliverable to a location in the metro-Richmond area.
- 15. RAA reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon thirty (30) days written notice to the Bidder. Any contract cancellation notice shall not relieve the Bidder of the obligation to deliver or perform on all outstanding orders issued prior to the effective dates of cancellation. Further, RAA reserves the right to terminate any resulting contract immediately if the Bidder breaches any terms or conditions of such contract or if the Bidder makes a general assignment for the benefit of creditors or voluntarily or involuntarily becomes bankrupt and has not cured such bankruptcy after thirty (30) calendar days. Such right of termination is in addition to and not in lieu of any other remedy that the RAA may have in law or equity.
- 16. During the period of the Contract, RAA reserves the right to require the bidder to furnish certificates of insurance for the coverage required as indicated.
  - a. Commercial General Liability Insurance with a combined single limit of not less than \$1,000,000 per occurrence.
  - b. Automobile Liability Insurance with a combined limit of not less than \$1,000,000 per occurrence.
  - c. Statutory Workers' Compensation and Employers' Liability with the Alternate Employers Endorsement WC 000301. If any employee of the Bidder is not subject to the provisions of the Virginia Worker's Compensation Act, the Bidder shall nevertheless insure payment of the same compensation to such employee as is provided for by the Virginia Worker's Compensation Act.
  - d. Professional Liability (i.e., Legal Malpractice) Insurance with limits of not less than \$1,000,000 per claim.



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17. The Bidder shall indemnify, defend and hold harmless RAA, its officers, agents and employees from and against any and all losses, liabilities, claims, damages and expenses (including court costs and reasonable attorneys' fees) arising from any material default or breach by the Bidder of its obligations specified in this Contract, as well as all claims arising from errors, omissions, negligent acts or intentional acts of the Bidder, its officers, agents and employees.
18. No portion of the work shall be subcontracted without prior written consent of RAA. In the event that the bidder desires to subcontract some part of the work specified herein, the bidder shall furnish the Principal Contact the names, qualifications and experience of their proposed sub-bidders. The bidder shall, however, remain fully liable and responsible for the work to be done by its sub-bidder(s) and shall ensure compliance with all requirements of the contract.
19. All services provided by the bidder pursuant to this agreement shall be performed to the satisfaction of RAA, and in accord with all applicable federal, state and local law, ordinance, rules and regulations. The bidder shall not receive payment for work found by RAA to be unsatisfactory, or performed in violation of federal, state or local laws, ordinances, rules or regulations.
20. Minority Business Participation: RAA is working with City of Richmond to develop its minority and emerging small business communities. We therefore encourage the use of minority and emerging small businesses on all RAA contracts to the fullest extent reasonably possible. The City's Office of Minority Business Development is available at (804) 646-5947 as a resource in identifying local MBEs and ESBs.
21. Non-Collusion, Non-Conflict of Interest and Anti-Lobbying: Bidders, including their officers, owners, agents, representatives, sub consultants, employees, or parties in interest:
  - a) Shall not in any way collude, conspire or agree, directly or indirectly, with any person, firm, corporation, or other Bidder or potential Bidder in regard to the amount of their bid or the terms or conditions of their bid.
  - b) Shall not pay, or agree to pay, directly or indirectly any person, firm, corporation, or other Bidder or potential Bidder, any money or anything of value in return for assistance in procuring or attempting to procure a contract or in return for fixing the prices in the bid or the bid of any other Bidder. Bidders shall not pay money or anything of value in the future for these purposes.
  - c) Shall certify that none of the deciding factors set forth in the request for bid or in the subsequent agreement were their idea or the idea of anyone representing their company, unless the suggestion was made at a meeting open to all Bidders, which all Bidders had notice of.
  - d) Must attest that they had no involvement in the development, preparation, evaluation, or other decision making process for this solicitation, and that should the Bidder receive a contract award in response to their bid, no agent, representative, consultant, or sub consultant affiliated with the Bidder, who may have been involved in the development, preparation or evaluation or other decision making process for this solicitation, will have any financial interest, direct or indirect, in said contract.
  - e) Must state that there are no other potential or actual conflicts of interest regarding this solicitation.

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- f) Shall certify that no officer or stockholder of their company is an employee of RAA or is related to any employee or Board member of RAA.
  - g) Shall not have undertaken or will not undertake any activities or actions to promote or advertise their bid to any member of any RAA Board or staff reviewing the bids, except in the course of RAA-sponsored inquiries, briefings, interviews or presentations between the date that the Request for Bid was issued and the date of award by RAA Board of Directors.
  - h) The Bidder warrants that it and all of its subbidders are not and will not during the life of this Contract be in violation of Va. Code § 2.2-4372, which provides as follows:
    - i. No bidder or subbidder shall demand or receive from any of his suppliers or his subbidders, as an inducement for the award of a subcontract or order, any payment, loan, subscription, advance, deposit of money, services or anything, present or promised, unless consideration of substantially equal or greater value is exchanged.
    - ii. No subbidder or supplier shall make, or offer to make, kickbacks as described in this section.
    - iii. No person shall demand or receive any payment, loan, subscription, advance, deposit of money, services or anything of value in return for an agreement not to compete on a public contract.
    - iv. If a subbidder or supplier makes a kickback or other prohibited payment as described in this section, the amount thereof shall be conclusively presumed to have been included in the price of the subcontract or order and ultimately borne by the public body and shall be recoverable from both the maker and recipient. Recovery from one offending party shall not preclude recovery from other offending parties.
22. **Contractual Claims.** The procedure for the resolution of contractual claims shall be as set forth in Va. Code § 2.2-4363(C).
23. **Drug-Free Workplace.** Pursuant to Va. Code § 2.2-4312, during the performance of this contract, the Bidder agrees to (i) provide a drug-free workplace for the Bidder's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Bidder's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the Bidder that the Bidder maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subbidder or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a bidder in accordance with the Virginia Public Procurement Act, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
24. **Faith-Based Organizations.** Pursuant to Va. Code § 2.2-4343.1(D), the Authority does not discriminate against faith-based organizations.
25. **Authorization to Conduct Business in the Commonwealth.** A bidder organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or

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registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the *Code of Virginia* or as otherwise required by law. Any business entity described above that enters into a contract with a public body pursuant to the *Virginia Public Procurement Act* shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1 or Title 50, to be revoked or cancelled at any time during the term of the contract. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

26. **State Corporation Commission Identification Number.** Pursuant to Code of Virginia, § 2.2-4311.2, subsection B, a bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid or bid the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or bid a statement describing why the bidder or offeror is not required to be so authorized. The Authority's use and acceptance of such identification number, or its acceptance of Bidder's statement describing why the bidder or offeror was not legally required to be authorized to transact business in the Commonwealth, shall not be conclusive of the issue and shall not be relied upon by the Bidder as demonstrating compliance.
27. **Immigration Reform and Control Act of 1986.** Pursuant to Code of Virginia, § 2.2-4311.1, the Bidder certifies that the Bidder does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.
28. **E-Verify Program.** Pursuant to Code of Virginia, §2.2-4308.2, any employer with more than an average of 50 employees for the previous 12 months entering into a contract in excess of \$50,000 with any agency of the Commonwealth to perform work or provide services pursuant to such contract shall register and participate in the E-Verify program to verify information and work authorization of its newly hired employees performing work pursuant to such public contract. Any such employer who fails to comply with these provisions shall be debarred from contracting with any agency of the Commonwealth for a period up to one year. Such debarment shall cease upon the employer's registration and participation in the E-Verify program. If requested, the employer shall present a copy of their Maintain Company page from E-Verify to prove that they are enrolled in E-Verify.

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**VI. TERMS AND SIGNATURE SHEET**

**Terms and Signature Sheet:  
IFB # 19-03  
EMS Uniforms**

In compliance with this invitation and subject to all conditions thereof, the undersigned offers and agrees to furnish any or all items and/or service upon which prices are quoted, at the price quoted, as specified.

My signature on the bid certifies that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same material, supplies or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of Virginia Governmental Fraud Act and Federal Law and can result in fines, prison sentences and civil damages awards. I agree to abide by all conditions of this bid and certify that I am authorizing to sign this bid for the bidder. If there are any parts of the terms and conditions that the company cannot meet, please indicate which ones on an attached page.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Name (type or print) \_\_\_\_\_

Official Title: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

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**VII. Vendor Requirements & EMS Uniform List**

**Note: Please provide color samples if substituting an item.**

RAA Requirement	Ability to meet
Richmond-area location where employees can be fitted and receive product.	
Maintain adequate inventory to facilitate quick outfitting of RAA employees within 0-5 days.	
Size and deliver product to new RAA employees by their first day of orientation with two weeks' notice.	
Stock, manage, and issue new and <u>used</u> RAA uniforms.	
Adequately size and issue boots to employees.	

Uniform Shirts & Pants	
Item	Part # & Price
<b>Code 3 #3106</b> Long Sleeve Duty Shirt – grey Custom - Patch sewn on left/right shoulder (purchased in bulk and supplied to vendor)	
<b>Code 3 #3203</b> Short Sleeve Duty Shirt – white Custom - Patch sewn on left/right shoulder (purchased in bulk and supplied to vendor)	
<b>Code 3 #3103</b> Long Sleeve Duty Shirt – white Custom - Patch sewn on left/right shoulder (purchased in bulk and supplied to vendor)	
<b>5.11 Tactical #74363-724</b> 5.11 Taclite EMS pants – men’s – navy	
<b>5.11 Tactical #64369-724</b> 5.11 Tactical EMS pants – women’s – navy	
<b>5.11 Tactical #74369-724</b> 5.11 Tactical Stryke pants – men’s – navy	
<b>5.11 Tactical #64386-724</b> 5.11 Tactical Stryke pants – women’s – navy	
<b>5.11 Tactical #74370-750</b> 5.11 Tactical Taclite PDU Class A Pants – men’s – navy	
<b>Boston Leather #6506</b> Duty Belt	
<b>5.11 Tactical #48063-724 customized (no substitutions allowed)</b> 5.11 Tactical Responder Parka – navy Customized shell – reflective “RICHMOND EMS” on back / patch on front Customized liner – reflective “RICHMOND EMS” on back / patch on front & back /extra reflective trim on back, cuffs, and waist	

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<p><b>5.11 Tactical #71182-724</b> 5.11 Tactical Polo Short Sleeve – men’s – navy Custom - Patch sewn left chest and right shoulder (purchased in bulk and supplied to vendor)</p>	
<p><b>5.11 Tactical #72049-724</b> 5.11 Tactical Polo Long Sleeve – men’s – navy Custom - Patch sewn left chest and right shoulder (purchased in bulk and supplied to vendor)</p>	
<p><b>5.11 Tactical #71182-010</b> 5.11 Tactical Polo – men’s – white Custom - Patch sewn left chest and right shoulder (purchased in bulk and supplied to vendor)</p>	
<p><b>5.11 Tactical #61164-724</b> 5.11 Tactical Polo – women’s – navy Custom - Patch sewn left chest and right shoulder (purchased in bulk and supplied to vendor)</p>	
<p><b>5.11 Tactical #61164-010</b> 5.11 Tactical Polo – women’s – white Custom - Patch sewn left chest and right shoulder (purchased in bulk and supplied to vendor)</p>	
<p><b>Vertx #4020WH</b> Vertx Men’s Coldback Long Sleeve Polo Custom - Patch sewn left chest and right shoulder (purchased in bulk and supplied to vendor)</p>	

<b>Uniform Baseball Caps / Winter Caps</b>	
<b>Item</b>	<b>Part # &amp; Price</b>
<p><b>Pacific 298M</b> Baseball hat – Navy Custom embroidery “RICHMOND EMS” on front of hat.</p>	
<p><b>Pacific 498F</b> Baseball hat - Navy Custom embroidery “RICHMOND EMS” on front of hat.</p>	
<p><b>611K</b> Fleece Beanie Custom embroidery “RICHMOND EMS” on front of hat.</p>	

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<b>Class A Style Uniforms</b>	
<b>Item</b>	<b>Part # &amp; Price</b>
<b>Anchor Uniform - #211PY</b> Class A Dress Jacket with EMS buttons	
<b>Anchor Uniform - #230PY</b> Class A Dress Pants	
<b>Boston Leather – 1631</b> Dress Belt – patent leather	
<b>Dress Tie</b> Navy – Male – Clip-on	
<b>Dress Tie</b> Navy – Male – Tie	
<b>Dress Tie</b> Navy – Female	

<b>Uniform Boots</b>		
<b>Item</b>	<b>Part # &amp; Price</b>	<b>Resole (Y/N)</b>
<b>6” Waterproof Boot</b>		
<b>6” Non-waterproof Boot</b>		
<b>8” Waterproof Boot</b>		
<b>8” Non-waterproof Boot</b>		
<b>Resole Pricing*</b>		
<p><b>Boot Requirements:</b> Boots must be black and able to be polished, safety toe, puncture-resistant sole, and lace or zipper (cannot be slip-on). Please indicate whether the boot can be resoled with either a “Y” for yes or “N” for no. Resoling is preferred but not required.</p>		