



Operations & Clinical Committee Meeting

May 14, 2025
12:15pm
Boardroom

Committee Members:

Weet Baldwin, Chair, Julia Hammond, Marilyn West, Carlos Hopkins

Staff Members:

Ryan Martinette, Chief Operating Officer, Wayne Harbour, Chief Clinical Officer, Chip Decker, Chief Executive Officer, Joseph Ornato, M.D., Operational Medical Director

Agenda Topics:

- Call Meeting to Order
 - Operations Update
 - Chase Car Update
 - System Compliance
 - In-House Medication Kit Program
 - Emergency Medical Dispatch Call-Taking Update
 - Clinical Update
 - Education and Training
 - QA/QI First Pass
 - Safety & Risk Update
- Organizational Chart Changes
- Other Comments
- Adjournment

Minutes from the February 6, 2025 Meeting:

Members Present: Weet Baldwin, Carlos Hopkins, Julia Hammond (by phone). Members Absent: Marilyn West

Carlos Hopkins moved to approve the minutes from the 10/29/24 meeting. Weet Baldwin seconded the motion and the motion passed unanimously.

OPERATIONS UPDATE: Ryan Martinette reported the following:

Chase Car Update: On January 16th, Council's Finance and Economic Development Standing Committee recommended approval to move forward with the two ordinance amendments related to the lease of RAA chase cars. The papers were then approved by Council at their meeting on January 27th.

Grants: On January 17th, the 2025 OEMS Rescue Squad Assistant Fund (RSAF) grant award recipients were announced. RAA received three grants totaling \$106,243 (50/50 split) as follows: medication for the medication kits: \$52,500, medication kits: \$8,260, and medication kit locks: \$45,482. RAA also received a City of Richmond grant totaling \$67,777 to fund RAA's Peer Recovery Support Specialist.

Staffing Update: Staffing is strong with only five EMT vacancies, six Paramedic vacancies, and three vacancies for Assistant Field Operations Supervisor (Lieutenants).

System Compliance: For the month of November, overall system compliance was 90.45% and December was 91.84%. January preliminary report shows overall compliance at 87.91%, however, the citywide water outage and the subsequent loss of five hospitals within the city as a destination choice, (coupled with the two snowstorms) significantly impacted operations. RAA's team performed quite well despite the challenges faced as an agency.

Medication Kit Exchange Program: ODEMSA has delayed the end of the current exchange program until April 15th. RAA intends to transition about one month prior to the cutoff date and is prepared for the changeover.

CLINICAL UPDATE: In the absence of Wayne Harbour, Chief Clinical Officer, Ryan Martinette reported the following:

EMT Class: Ten people have finished the class and all students have taken their national registry test. All ten successfully passed with nine due to join field operations and one will be placed in the Logistics Department.

Safety & Risk Management Update: OSHA 300: RAA's Annual Injury Report has been prepared and will be submitted by the March deadline. The Clinical Dept. will be adding another Designated Infectious Control Officer (DICO) to serve as a backup. A Safety Committee meeting is scheduled for next week with a focus on injury prevention and wellness.

Training Update: Ongoing PHTLS, PALS, ACLS classes continue to take place. Each certification type is offered every quarter and mandatory skills training is also provided. Low frequency/high risk skill reviews will start next month which include cricothyrotomy, needle decompression, intubation, vents, and IV pumps.

QA/QI Update: ALS assessment compliance has improved over the last several months.

Other Comments: Chip Decker mentioned RAA received the 2024 ODEMSA Regional Award for Outstanding Contribution to EMS Health & Safety. Dr. Ornato advised he will be participating in an NAEMT webinar on February 13th along with Ryan Martinette. Weet Baldwin requested the information about the webinar be circulated.

The meeting was adjourned at 12:30pm.